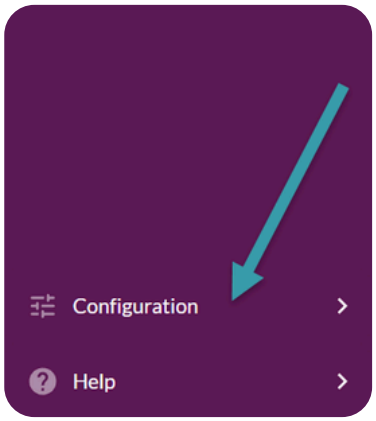
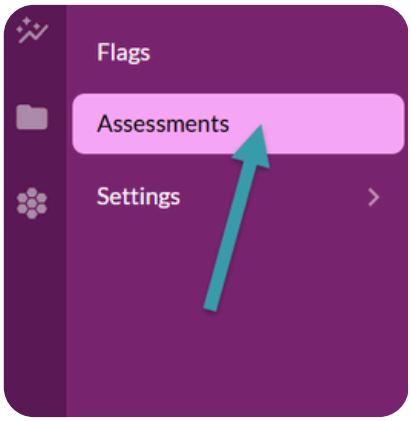
Adding the Early Years DfE SEND Assessment Resources to Tapestry

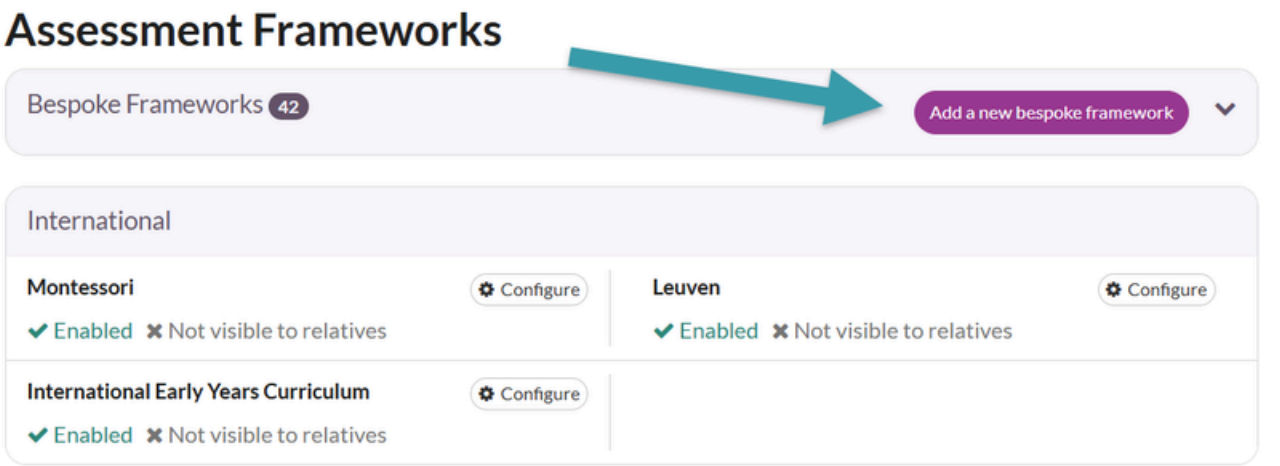
You can add the new Early Years DfE SEND Assessment Resources to Tapestry as a **Bespoke Framework**. To do this you will need to have **Manager** status on your account.

1. To add a bespoke framework you will first need to click **Configuration** in the bottom left, and go to **Assessments**.





2. Click the button to **Add a new bespoke framework**.



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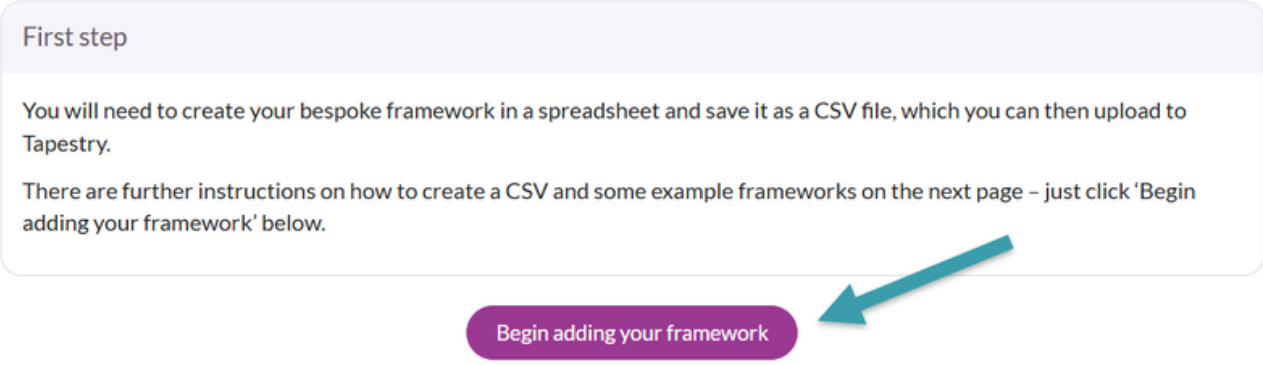
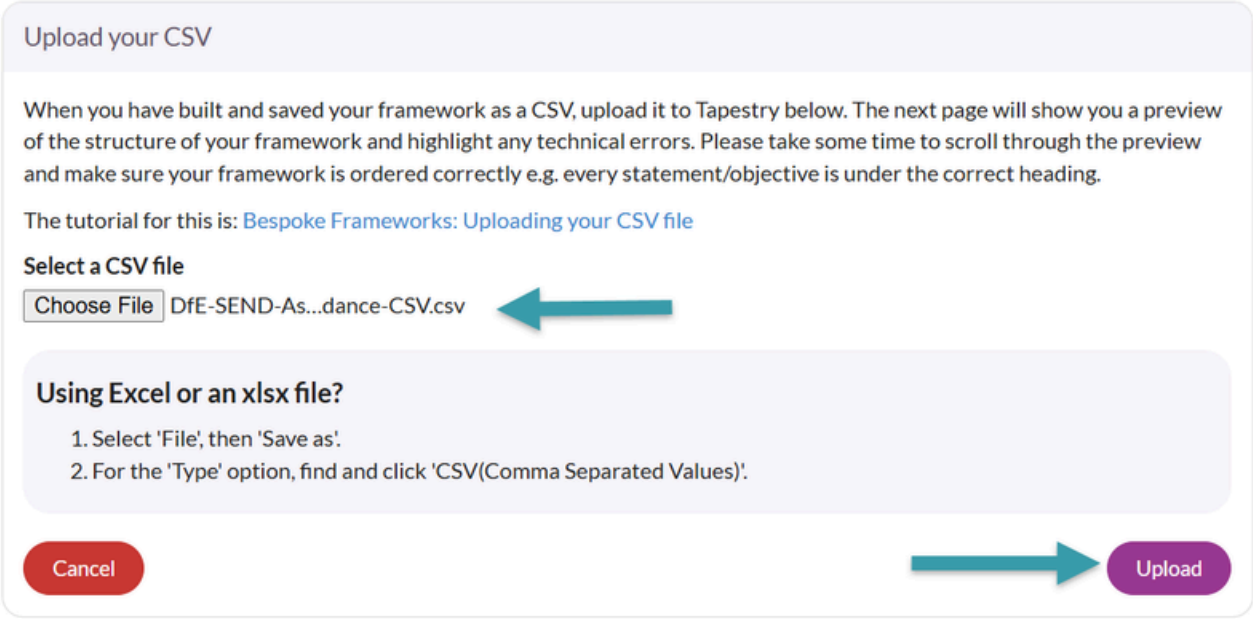
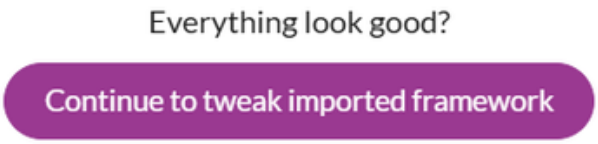
3. Click to begin adding your framework. At the bottom of the next page you will be able to upload the CSV file of the framework, which you can find here: bit.ly/TapestryDfeDingleysPromise.



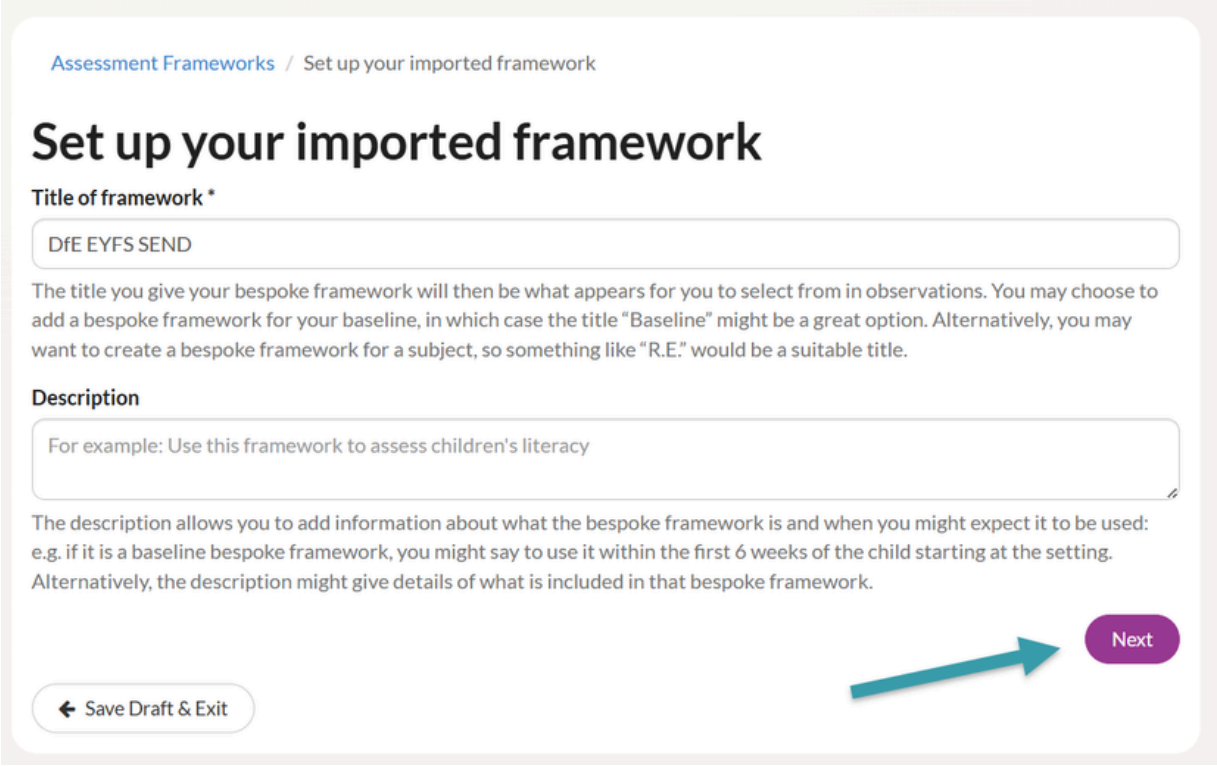
4. You will just need to click **Choose file** then select the CSV file you've downloaded, and click **Upload**. If you change your mind or want to edit your CSV file before uploading, clicking **Cancel** will take you back to the Assessments page.



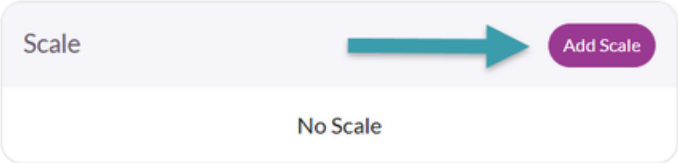
5. You will then be shown a preview of the structure of the framework. Select the **Continue to tweak imported framework** button.



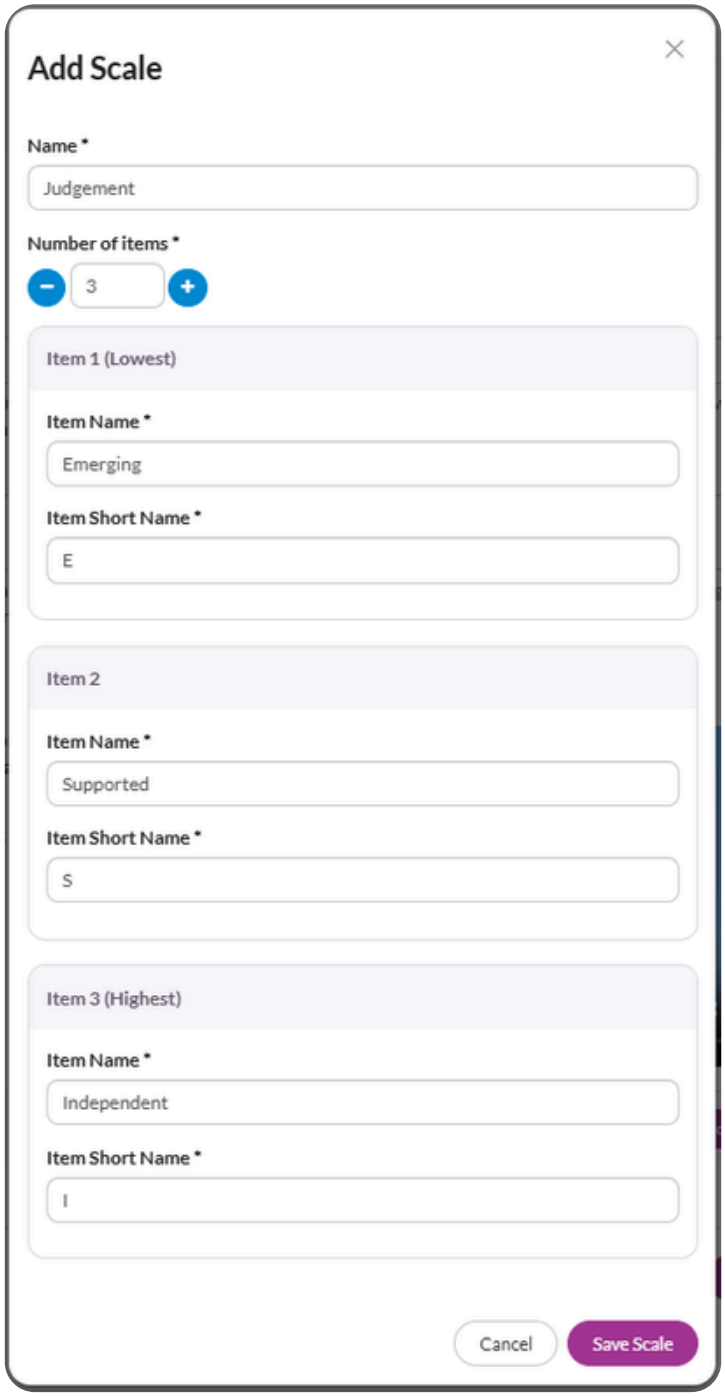
6. Enter a title ('DfE EYFS SEND' or similar) and a brief description (if helpful). Once you're done, click the **Next** button.



7. Select the 'add scale' button.

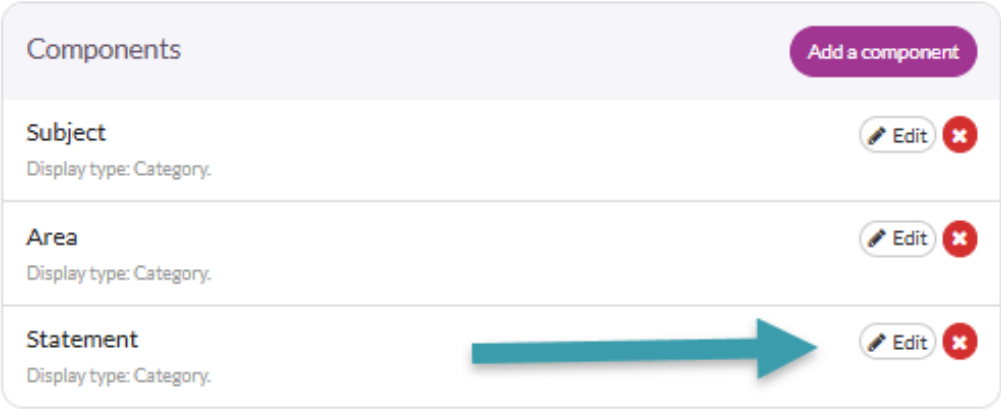


8. You will be prompted to name your Scale. We recommend calling this **Judgement**. Select the number of items (3) and label them: **Emerging**, **Supported** and **Independent**. Add '**E**', '**S**' and '**I**' as the short names.

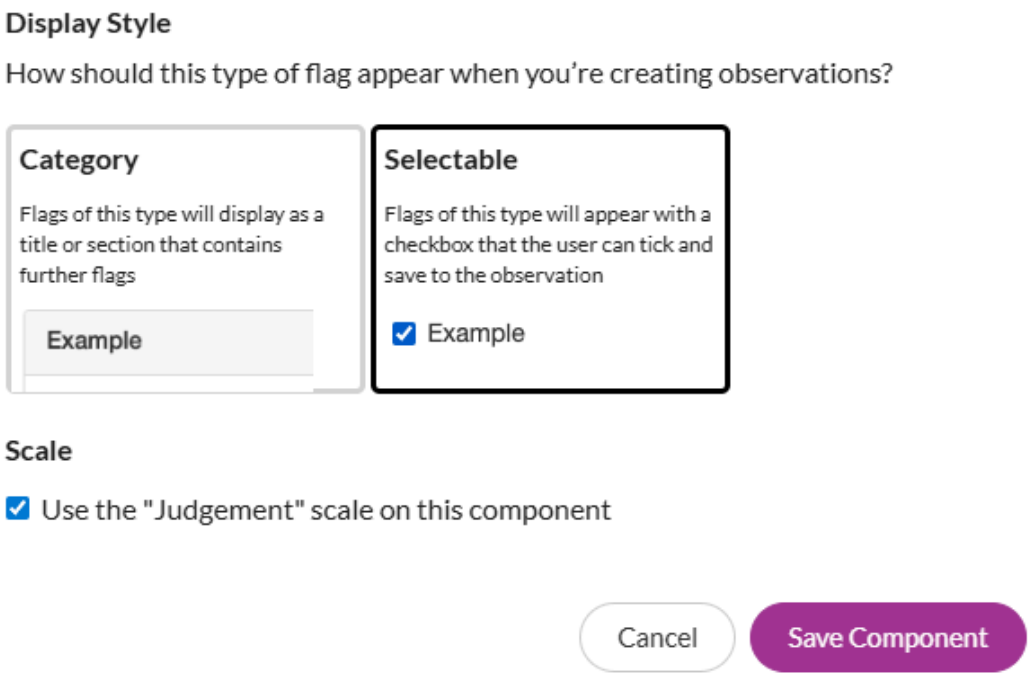


9. Once you're done, click 'Save Scale' and then the 'next' button.

10. Select the **edit** button next to **statement**.



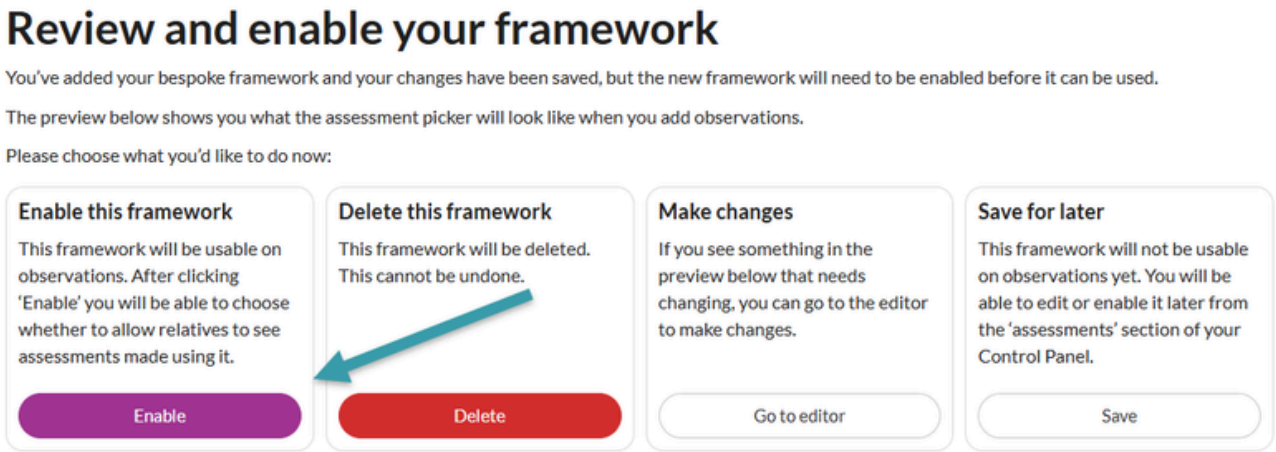
11. Change the display style to **selectable** and then tick the **use the 'judgement' scale on this component** option.



12. Select **Save Component**

13. Click the **Save Assessment Framework** button.

14. Select the 'enable' button, then select the 'enable' tick box. You can also choose whether to display to relatives here.



Then you're all set up and ready to go!

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